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INTENTION

To bring to your organization enthusiasm, creativity, and a good work ethic, along with responsibility and a desire to utilize my graphic design skills obtained through my education and experience.

EXPERIENCE

Graphic Design Intern, Brandon, Florida
Good Dog/Bad Dog Creative Design, Inc.

Jan- March 2010

Responsible for working on various design projects, such as business cards, letterhead, magazine layout, and architectural designs. Contributed to team effort to prepare an architectural project for a big company client. Completed independent research and design for all work I was assigned.

Customer Service, Publix, Brandon, Florida

2006-present

Scheduling job tasks for customer service staff, resulting in organization of employees and tasks being completed accurately and in a timely manner. Manage money to maintain accurate opening and closing till balances with the customer service staff and the balance of safes for the entire store operation. Attending to customer requests on the phone and handling their needs and keeping the customer happy and satisfied. Promoted to customer service position after being a cashier for four months.

Cashier, Publix, Brandon, Florida

2005-2006

Managed money with purchases resulting in consistent accurate transactions, maintaining exceptional customer service and satisfaction. Earned the respect of regular customers, maintained store appearance to increase business.

EDUCATION

March 2010 Art Institute of Tampa
 BFA, Graphic Design

TECHNICAL SKILLS

Apple MacIntosh, PC computer, Adobe InDesign, Adobe Photoshop, Adobe Illustrator, Adobe Acrobat, Microsoft Office: Microsoft Word, Microsoft Excel, and Microsoft PowerPoint, QuarkXPress, Macromedia Dreamweaver, Hyper Pen Drawing Tablet